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Spectrum Academy Board of Directors  
Minutes of September 12, 2012 Business Meeting

**Date & Time:** September 12, 2012: 7:00 p.m. - 8:25 p.m.

**Location** Spectrum Academy High School, North Salt Lake

**Members Present** Marney DeVroom, Brandon Savage, Jason Steenblik, Jana Gold, and Marcy Johnson via video conferencing

**Members Excused** Dennis M. Bullard and Rozanne Marsh

**Spectrum Staff** Brad Nelson, Jaime Christensen and Rebecca Peterson

**Guests Present** Angie Cristaudo, approximately four teachers and two parents

**BUSINESS ITEMS DISCUSSED**

**Board Session**

- Jason Steenblik and Brad Nelson reviewed the results of the audit conducted by the Utah State Office of Education. Jason reported on the auditor's findings that much like most of the smaller schools and charter schools, internal controls seem to be a common issue.
- The issue of the significance of the audit was raised. The director of the audit assured us that the Board's response was sufficient and that they were satisfied. They assured us that the matter is now closed.
- Brad Nelson proposed a budget neutral adjustment regarding transfer of labor costs to extra-curricular activities; this would be a line item in the monthly budget review, to be presented to the board in October. *Motion to approve a neutral adjustment regarding transfer of labor costs to extra-curricular activities was unanimously approved by the board.*
- Jaime Christensen reported on a Small, Rural School Achievement Program Grant that she obtained on behalf of the school. The grant monies are to be used for technology expenditures.
- Brad Nelson informed the board that there was no new information regarding a 2013- 14 expansion.
- Rebecca Peterson's Elementary School update included the library shelving to be installed in the upcoming week.
- Backfilling 11 spots from the functional skills class was discussed as well as the possibility of backfilling 13 additional elementary student seats as well. There was

no final decision made, and Brad Nelson commented that what was best for teachers and students would be of utmost priority.

- Rebecca Peterson reported on two successful fire drills. The fire alarm conversion to chimes was discussed. A bid for \$3,000 to replace the alarms to chimes has been received. The matter will be looked into further at a later date.
- Jaime Christensen reported that the Secondary School's I-pads are being formatted and should be assigned to the students within the next few weeks.
- Jaime Christensen reported that the DATC program has begun and is going very well. There is an issue of transportation and the option for looking into a nine-passenger Suburban was discussed.
- Marcy Johnson reported for Safety and Security. There has been six inches of playground chips added in the Elementary School playground. The stage is currently closed for reconstruction storage, but when reopened will have a painted edge to alert a step down.
- A PTO update was given by Angie Cristaudo. They are currently looking into several fundraising opportunities, including Target cards. The PTO meetings will also be moved to the evenings to accommodate more parents.

### **Public Session**

There were no public comments offered to the board.

- *Motion to close board meeting was moved by Marcy Johnson, seconded by Jana Gold and unanimously approved by the board.*


**Meeting adjourned:** September 12, 2012 @ 8:25 p.m.

**Next meeting:** October 10, 2012 @ 7:00 p.m.

**Approved by the Board:**

October 10, 2012

Date

  
Dennis M. Bullard, Secretary